Winter 2014 – SS 4521G /FM 9521B Final Exam Guidelines

PLEASE ADHERE TO THE FOLLOWING RULES DURING THE EXAM:

- 1. This is a closed-book exam. You are also not allowed to borrow calculators from your seatmates. So, remember to bring your own. Also, only non-programmable calculators are permitted. Instructors and proctors <u>do not</u> carry extra calculators to lend; they are not responsible if your calculator malfunctions or needs power/battery.
- 2. In the interest of fairness, (i) please DO NOT open the questionnaire until you are told to do so by the invigilator; you may fill out the student's information section on the front cover of the questionnaire whilst waiting for the signal to begin and (ii) as soon as the invigilator announces "time is up and stop writing", you should drop your pen/pencil, must stop writing and remain in your seat until all the exam papers are collected. *Ignoring these important instructions will have dire consequences (including the invalidation of your exam paper and a mark of zero in the final exam).*
- 3. As a courtesy to your classmates, PLEASE turn-off all mobile phones, Blackberries, pagers and other electronic communication devices during the entire exam period.
- 4. For the purpose of identification, be ready to show your UWO ID. Put it on top of your desk so that the invigilator will no longer trouble you whilst you are writing the exam. You must also sign the Attendance Sheet.
- 5. The exam materials consist of a questionnaire and test booklet(s). The questionnaire contains your candidate number that you MUST copy into the test booklet as your unique identification. DO NOT WRITE YOUR NAME IN THE TEST BOOKLET.
- 6. <u>Follow exam instructions carefully. Failure to do so can lead to mark deductions, which could substantially lower down your final exam score.</u>

EXAM COVERAGE AND GUIDELINES:

- 7. The final exam on **Saturday** (26 April 2014, 9:00AM-12:00PM) will be held in **SSC 3028.**
- 8. The final exam will cover all materials given in the lecture. There will be slight emphasis on materials discussed in the last part of the course since they were not tested in the midterms. The format of the final exam will be similar to those in the first and second midterms. You may be asked to define a concept, describe concisely a theory or principle, or interpret properly a formula. Some questions may need several lines of calculation to justify your answer. Other questions will be a full problem-solving exercise requiring detailed formulations and justification of steps including providing formal proofs or derivations (if necessary).

Just like in your assignment, your mark will depend on the logical presentation and clarity of your solution. Do not assume that markers can simply guess what you mean – write down all the necessary steps and whatever appropriate assumptions are needed to give a full and clear solution. <u>Unless indicated otherwise</u>, no credit will be given for a final solution (even if it is correct) without a valid justification or explanation.

- 9. In order to cut down the time you need to cover the materials specified in #8, it is recommended that you concentrate on the (*i*) lecture notes and examples given in the class, (*ii*) summary of lectures posted in the website and (*iii*) solutions of questions in the problem sets.
- 10.Just like in your second midterm, the final exam questionnaire will include a list of useful and important formulae. Rest assured, you will not be asked any question that requires formulae not in this list. <u>Be aware however that the list may contain some formulae that you may not necessarily need in the exam</u>.
- 11.As described in the course outline, your final grade in the course will be calculated using the scheme below:
 Final Grade = 20%*A + 40%*M + 40%*F
 Here, A:=ave mark for 3 assignments, M:= ave mark for two midterm tests, and F:= final exam mark.
- 12. As per university regulation, <u>no information regarding solutions of the final exam</u> <u>or final grades will be released until the end of the final exam period</u>. Instructions on how you can access your final grade will posted in the course website on the last day of the examination period.

Finally, for your peace of mind, the instructor will mark the final exam papers himself. The instructor will ensure that proper administrative checks are put in place to avoid any error in adding exam marks, inclusion of approved academic accommodation in the record, calculation of final marks, etc, etc.

There is no appeal on the basis of instructor's <u>academic</u> judgement or assessment of your final exam answers (this includes appeal to bargain or negotiate for more or partial marks after the exam).

~ ~ ~ Good luck ~ ~ ~